

# City of Cut and Shoot TX

14391 Hwy 105 E  
Cut and Shoot, TX 77306  
(936) 264-3100

## Commercial Permit Submittal Requirements

**CONSTRUCTION DOCUMENT SUBMITTALS:** Three (3) copies of the completed set of construction documents are required for plan review. Construction documents must be submitted along with completed permit application form.

- An additional set of plans will be required for buildings with fire sprinklers
- An additional set of plans will be required for projects which require a health review

**Note:** Drawings containing a label such as "not for construction" or "for pricing only" will not be accepted for permit application.

**PROFESSIONAL LICENSE:** Each drawing and document shall be sealed, signed, dated and designed by a State of Texas Registered Architect, Registered Engineer, Registered Interior Designer, where applicable as required by the State of Texas Engineering and Architect Practice Act.

**REQUIRED DRAWINGS AND DOCUMENTS:** (City Building Inspection Department may request additional information if necessary).

Drawings must be drawn to scale, dimensioned and of sufficient clarity.

1. Site plan <sup>(a)</sup>
2. Floor plans and roof plans
3. Exterior elevation
4. Door schedules, window schedules, hardware schedules
5. Construction details; interior elevations and interior finish schedules
6. Structural plans must include: foundation plans, roof and floor framing plans, wall sections and details
7. Mechanical, electrical and plumbing site plans and schedules
8. Plumbing plans (including riser diagram)
9. Mechanical plans
10. Electrical plans (including riser diagrams)
11. Certified Energy Compliance Report <sup>(b)</sup>

**NOTE:**

- a. The Plat must be approved and the Site plan must be released by the Planning/Engineering Department before a permit will be issued.
- b. U.S. Department of Energy, [www.energycodes.gov](http://www.energycodes.gov)

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## New/Remodel Commercial Plan Review Checklist

Project Address: \_\_\_\_\_ Project Name: \_\_\_\_\_.

**Permit Application with an original signature must be complete  
and submitted with the following information:**

**(3) Site Plans to include:**

Legal Description (lot, block, subdivision)

Property lines and lot dimensions

Proposed structure and all existing buildings

All easements

North arrow and scale

Existing and proposed location of utility poles, pad mounted transformers

**(3) Parking lot layout plans**

**(3) Grading plans**

**(3) Commercial Energy Code Compliance**

To include Lighting Compliance, Mechanical Compliance and Building Envelope,  
if applicable.

**(3) Sets of plans** to include floor plan, exterior elevations, roof design, Foundation  
plan, MEP design, construction details, window/door schedule.

**Fire lane location and construction plans and details, Fire suppression system plans  
and documents, Fire alarm system plans.**

**Driveway approaches and drainage culverts – Engineered plans**  
(Driveways accessing State Highways require TXDOT permit)