

# What Are the Steps to Get My Service Connected

1. Complete application for water service and pay the applicable fees. (Table below) All fees include the required \$100.00 deposit. The City as well as Montgomery County Health Department (MCHD) will require a physical address for the property. This can be obtained by contacting the Montgomery County Emergency Communications District at 936-523-5916 or 936-523-5917.

The application for service is available at:

City of Cut and Shoot, 14391 Hwy. 105, Cut and Shoot, Texas 77306  
Phone 936-264-3100 or 936-264-2179 Fax 936-264-3114 or

[www.cutandshoot.org](http://www.cutandshoot.org) or <http://www.cutandshoot.org/documents/application%20form.pdf>

Type Service (Rates Effective 3/1/11)	Charge
Short Side Tap (water mainline on same side as the meter location)	\$765.00
Long Side Tap not on a TXDOT roadway( water main across road from the meter location)	\$995.00
Long Side Tap on a TXDOT roadway( water main across road from the meter location)	Quoted Individually
Dry Tap (Tap is in place but no service equipment has been set.)	\$500.00

**Fees subject to change. Check for current fees**

2. The City will fax a letter to the MCHD stating water service will be provided by the City of Cut and Shoot.
3. Complete the application procedures required by the MCHD and pay the associated fees. MCHD may require a Flood Plain location determination, the agency completing this process will be either the City of Cut and Shoot or Montgomery County depending on the location of the property. MCHD can be contacted at:  
301 N. Thompson, Suite 208, Conroe, Texas 77301  
Phone: 936-539-7836 or 281-353-9791 ext. 7836, Fax: 936-538-8155  
[http://www.co.montgomery.tx.us/departments\\_d-k/departments\\_e/environmental\\_health/index.shtml](http://www.co.montgomery.tx.us/departments_d-k/departments_e/environmental_health/index.shtml)
4. Upon receipt of the building permit from the Montgomery County Health Department bring a copy to the City Hall for inclusion in your file.
5. You will be given a stake to mark the meter location. We will then verify the location has been marked. The City reserves the right to relocate the meter as may be required.
6. At that time we will release the job to our contractor for installation. The installation is normally completed in about 10 working days. Work schedules and weather conditions may affect this time. Taps that must cross roadways controlled by TXDOT require permits from TXDOT. These may require additional time for installation and the costs may be higher.
7. When the tap is completed and the meter is set in the box you are free to make your connections to the meter and begin using water. We encourage you to place a valve on your side of the meter for your use as a shutoff.
8. Billing will begin the month the service is set, billing is not prorated. Meters are read the last business day of the month. Bills are mailed the next business day. Payment is due by the 15<sup>th</sup>. Our rate for a standard residential service is \$20.00 minimum this includes the 1<sup>st</sup> 2000 gallons. The remaining usage is billed at \$3.00 per 1000 gallons. For example the bill for 4000 gallons usage would be \$26.00 plus the SJRA and LSGCD pumpage fees.